

**Regular Mail to:**  
Great-West Life & Annuity Insurance  
Company  
Attn: RROC  
P.O. Box 173920  
Denver, CO 80217-3920  
Phone: (800) 838-0650 Option 2  
Fax: (866) 442-3887

**Overnight Mail to:**  
Great-West Life & Annuity Insurance  
Company  
Attn: RROC  
8515 E Orchard Road 8T2  
Greenwood Village, CO 80111  
Phone: (800) 838-0650 Option 2  
Fax: (866) 442-3887



## DESIGNATION OF BENEFICIARY FORM

(Before completing this form, see Guide Chart on reverse side)

### 1. ACCOUNT INFORMATION

Owner

Group

Joint Owner

Contract Number

Owner's Telephone Number  
( )

Owner's Social Security Number  
Ext

The right to name the Beneficiary belongs to the Owner and Joint Owner. Use this form to designate a Beneficiary. If more than one beneficiary is named, then benefits will be paid in equal shares to the Survivors unless otherwise specified.

### 2. BENEFICIARY INFORMATION

This beneficiary designation supersedes all prior Beneficiary designations and settlement agreements for the contract. The beneficiary change will be effective as of the date of receipt at the Great-West Life & Annuity Insurance Company Annuity Service Center. The Beneficiary for the contract shall be:

Primary(ies)					
Name	Address	Social Security Number	Relationship to Owner	Phone Number	% of Benefits

  

Contingent(s)					
Name	Address	Social Security Number	Relationship to Owner	Phone Number	% of Benefits

If the undersigned is signing in a representative capacity, the undersigned warrants that he or she has the authority to bind the entity on whose behalf this document is being executed. The name of the entity must also appear above the signature.

X \_\_\_\_\_  
Owner Date

X \_\_\_\_\_  
Owner Date

X \_\_\_\_\_  
Irrevocable Beneficiary (if applicable) Title

Signed at X \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(city, state) (day) (month) (year)

### FOR HOME OFFICE USE ONLY

Recorded in the books of the Company this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

For the Actuary

## GUIDE CHART

EXAMPLES OF COMMON BENEFICIARY DESIGNATIONS	
Proposed Beneficiary	Name Inserted
1. Wife	"Jane Doe"
2. Named Children	"Mary Doe & James Doe"
3. Children of Owner	"Children of John Doe"
4. Owner's Children per stirpes	"Mary Doe & James Doe per stirpes"  Note: In the case of a "per stirpes" designation, the share of a beneficiary who predeceases the owner or annuitant passes to the beneficiary's descendants. For each beneficiary, give full name.
5. Children born of a particular marriage	"Children born of the marriage of John and Jane Doe"
6. Estate of the Owner	"Estate of John Doe"
7. Corporation	"ABC Company, Inc."
8. Partnership	"Smith & Jones Partnership"
9. Trustee under Living Trust Agreement	"_____(Name of Trustee), or successor(s) in Trust, as Trustee under the _____(Name of Trust) dated _____(Date of Trust)"
10. Amount owed to creditor, and balance to wife	"ABC Company, Inc. as its interest appears and any remaining balance to Jane Doe"
11. Specific percentages to Owner's Wife & Daughter	"50% to Mary Doe, 50% to Jane Doe"
12. Trustee Under Testamentary Trust	Trustee named in Last Will & Testament. If no Trustee qualifies or if no Will is admitted to probate within six months of the Insured's death then to the Executors or Administrators of John Doe"
13. Specific Dollar Amounts to Owner's Wife & Brother	\$50,000 to Jane Doe, Wife \$25,000 to Sam Doe, Brother Note: The following clause must be on the form: "If the total amount of proceeds is not sufficient to provide the full amount due to each said beneficiary, or if the total amount due exceeds the specified amount due to each said beneficiary, the total proceeds will be applied proportionately."

SIGNATURE REQUIREMENTS	
If current Owner(s) is/are	Signature Requirements
1. An Individual	The individual signs the form
2. Joint Owners	All owners sign the form
3. A Corporation	The signature of one authorized officer, including his/her title and the name of the corporation
4. A Trust	The signature of the Trustee(s) with the title "Trustee" appearing next to the signature as well as the name and date of the Trust
5. A General Partnership	The signature of one Partner, with the title "Partner" appearing next to the signature, as well as the name of the Partnership
6. A Limited Partnership	The signature of the General Partner, with the title "General Partner" appearing next to the signature, as well as the name of the Partnership

**The Company is always ready to lend assistance in completing this form.**